

PUBLIC PARTICIPATION STRATEGY AND PROCEDURES TOWN OF OXFORD COMPREHENSIVE PLAN UPDATE AND SUBSEQUENT AMENDMENTS

Introduction

Section 66.1001(4)(a) of the Wisconsin Statutes requires the Town Board to adopt, by resolution, procedures to foster public participation at every stage in the creation of, or subsequent update or amendment to, the Town of Oxford Comprehensive Plan. The procedures must provide for distribution of the Comprehensive Plan or proposed amendment, an opportunity for the public to submit written comments, and provisions for local response to such comments. This document is intended to fulfill this statutory requirement. This document outlines the procedures that will be followed to consider and adopt the 2016 update and any subsequent amendments to the Town Comprehensive Plan.

Public Participation Techniques

The Town will, at a minimum, use the following techniques to obtain public input during its 2016 Comprehensive Plan update process and each subsequent Plan amendment process:

- Ensure that all Plan Commission and Town Board meetings to consider, discuss, and adopt the Comprehensive Plan update/amendments are open to the public, and are noticed as required by State Statutes and open meeting regulations.
- Provide an opportunity at all public meetings for public comment, even where a formal public hearing is not noticed and held at that particular meeting.
- Hold at least one formal public hearing on the proposed Comprehensive Plan update or amendments prior to adoption. All members of the public will have an opportunity to present testimony and offer comments at the public hearing. The Town Board public hearing(s) will be noticed and held per the requirements of Wis. Stats. §66.1001.

Opportunities for Comments on the Draft Comprehensive Plan Update/Amendments

The Town will have copies of draft Plan update materials available at the Town Hall during normal business hours. The Town will also provide copies of Plan update/amendments to adjacent and overlapping governments and non-metallic mineral interests as required by State Statute, and to members of the participating public as requested. The Town may charge for copies at the standard rate approved by the Town Board for copies.

Public comments will be solicited and responded to at every stage of the Plan update processes. Written comments on the Comprehensive Plan may also be delivered, mailed, or e-mailed to the Town Clerk at:

Mary Walters, N2873 Co Rd A, Oxford, WI 53952. oxfordtownship@maqs.net

The Town will respond to written comments via mail, e-mail, telephone, meeting, and/or through consideration of appropriate changes to the Comprehensive Plan.