

ORDINANCE NO. 18

DRIVEWAY ORDINANCE

**TOWNSHIP OF OXFORD
MARQUETTE COUNTY, WISCONSIN**

Adopted January 12, 2000

I. SCOPE

This ordinance shall have jurisdiction over the portion of all driveways lying within the right-of-way of all Town roads in the Town of Oxford. The right-of-way for Town roads is four (4) rods (66 feet).

II. APPLICATION

A. No driveway subject to this Ordinance shall be installed, altered, changed, replaced, or extended until an application for such installation, alteration, change, replacement or extension has been completed and filed, the applicable fee paid, and such application approved by the Town Board.

B. Procedure.

1. Application: Applications may be obtained from the Town Clerk. The Application shall include a sketch of the proposed driveway or proposed alteration to an existing driveway.
2. Filing: The completed Application shall be filed with the Town Clerk. The deadline for filing an Application is the first day of the month in which the applicant desires the Town Board to consider the Application.
3. Fee: The applicable fee shall be paid at the time the Application is filed. The fee shall be set by the Town Board as per the fee schedule.
4. Consideration: The Town Board shall consider an Application based on its conformance to this Ordinance. The Board may also take into consideration the conformance to the standards of other ordinances when deciding whether to approve or deny an Application. The Board may approve or reject an Application in whole or in part. The Board reserves the right to table action on an Application pending the production of additional information or further investigation.
5. Notification: The applicant shall notify the Town Clerk within 10 days of completion of the driveway to allow inspection of the driveway to verify its conformance to the terms of the approved Permit.

III. DRIVEWAY STANDARDS

All driveways installed, altered, changed, replaced or extended after the effective date of this Chapter shall meet the following requirements.

A. One driveway per parcel.

- B. Vehicular entrances and exits to commercial properties, or public parking lots shall be not less than two hundred (200) feet from any pedestrian entrance or exit to a school, college, university, church, educational, civic, religious or other place of public assembly.
- C. Specifications:
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|----|--------------------------------|--|
| 1. | Maximum driveway surface width | 24 feet (non-commercial)
35 feet (commercial) |
| | Minimum driveway surface width | 12 feet at right-of-way
(non-commercial)
20 feet at highway
(non-commercial)
22 feet at right-of-way
(commercial)
24 feet at highway
(commercial) |
| | Minimum width clearance | 24 feet (non-commercial)
34 feet (commercial) |
| | Minimum height clearance width | 14 feet (non-commercial)
10 feet (commercial) |
| | Minimum sideyard setback | 10 feet |
| | Angle of entry | 90 degrees |
- D. The surface of the driveway connecting a town highway shall slope down and away from the road shoulder a sufficient amount and distance to preclude ordinary surface water drainage from the driveway area flowing onto the roadbed.
- E. The surface of the driveway in the road right-of-way can be a flexible bituminous asphalt type pavement or gravel type. There will not be any portland cement surfaces accepted within the right-of-way unless the Town road has been laid with portland cement.
- F. The driveway shall not obstruct or impair drainage in roadside ditches or roadside areas.
- G. When the Town determines a culvert is necessary for proper water control, it shall be installed. The size and material of the culvert and end walls will be: twelve inch (12") minimum diameter and sixteen foot (16') minimum length, or slope of end of culvert shall be determined by the Town Board based upon the depth of ditch, and as further determined by the town.
- H. Temporary access to the above right-of-ways may be granted by a Board member. Such access permit shall be temporary, revocable and subject to any conditions required and shall be issued for a period not to exceed twelve (12) months. Fees for a temporary access permit shall be set by the Town Board.

IV. PENALTIES

- A. Forfeiture. The penalty for violation of this ordinance shall be that which is in effect on a fee schedule adopted or modified by the Town Board prior to the date of the offense. A copy of the schedule is available from the Town Clerk. Every day of a violation is a separate offense. In addition, the owner of the land shall make the corrections ordered by the Town Board within a period of time determined by the Town Board, but not less than ten (10) days.

- B. Special Charge for Correction by Town. If the owner(s) of the land through which the driveway passes does not make required corrections ordered by the Board under paragraph IV A above within the specified time period, the Town Board may cause the required corrections to be made and charge the cost of correcting such violations, including, when necessary, the return of disturbed land to its original condition. The Board may also commence an action to have the improperly installed improvements or alterations removed by Court order. The Town's direct and indirect costs of correcting or removing the violation, including but not limited to engineering, legal, administrative, materials and construction expenses shall be the responsibility of the Applicant.

ADOPTED BY THE TOWN BOARD THIS 12TH DAY OF JANUARY, 2000.

_____, Hollis Elliott-Chairman

_____, Greg Goodhue-Supervisor

_____, Steve Klump-Supervisor

Attested By:

_____, Mary Walters-Clerk

Section IV(A): Revised May 8, 2014
Section II(B)(3): Revised May 8, 2014